UMBC ENROLLMENT MANAGEMENT



# **EM Fellows Program**

PROFESSIONAL DEVELOPMENT OPPORTUNITY

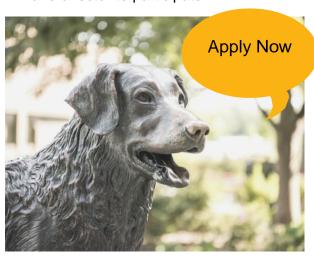
## **Program Overview**

Individual staff members in EM can learn about functions in other units by spending time "shadowing" staff there and observing meetings, work processes, and staff interactions. In addition, members of the exchange program cohort will meet periodically as a group to share experiences, multiplying the benefit of the program. The duration of the EM Fellow experience can range from one semester to one academic year depending on the fellow's interest and the nature of the work being observed.

## **Eligibility**

Any EM staff member (exempt or nonexempt) may apply to be an EM Fellow as long as they:

- Have worked in EM for at least one year in their current fulltime permanent position
- Have a PMP overall evaluation of "effective" or higher
- Have the approval of their supervisor and director to participate.





## **Application Process**

- Describe the function you wish to learn more about through the program
- Explain the value to you and to EM of you learning more about the function
- Describe how you propose to observe this function (number of hours, weeks, etc.)

#### Application Deadline

September 30

#### Apply at

https://emservices.umbc.edu/ememployee-fellow-program/ or scan



#### Questions?

Speak with your respective director or manager!